

Senior Internal Auditor

80K

SUMMARY OF FUNCTION:

The Senior Auditor is primarily responsible for developing audit work programs and performing financial and operational audits of company operations in support of the Internal Audit Plan. The Senior Auditor will identify audit findings, prepare business focused recommendations, present audit results to local management and prepare audit reports for distribution. Primary areas of responsibility will be North American accounting operations and related internal controls at production facilities.

DUTIES AND RESPONSIBILITIES:

- Perform financial and operational control audits as assigned, in accordance with department policies and procedures.
- Develop and design tests of internal controls related to specific manufacturing operations in support of the Annual Audit Plan and company goals and objectives.
- Perform audit testing including interviews, data extract and analysis, process design assessment and evaluation of internal control efficiency and effectiveness.
- Prepare audit findings and recommendations and present them to process owners.
- Assist in the preparation and presentation of audit reports to company management.
- Assist management in the preparation of their remediation activities.
- Track and follow-up on the implementation of recommendations and action plans resulting from audits.
- Execute responsibilities in accordance the IIA's International Standards for the Professional Practice of Internal Auditing and in compliance with the Ethical standards of the internal audit profession.

EDUCATION AND/OR EXPERIENCE REQUIREMENTS:

- Minimum 3 to 5 years of audit experience with at least 1 year in internal audit.
- Experience in financial and operational auditing, specifically in manufacturing or distribution.
- Highly proficient computer skills; applications to include Excel, Word, PowerPoint, ACL and Visio. Experience with SAP including developing and running reports a plus.
- Strong understanding of financial accounting controls and compliance requirements in a manufacturing environment.
- Strong verbal and written communication skills. Experienced in summarizing audit results, presenting those results and writing audit reports that reflect conclusions regarding work performed.
- Bachelor's or Master's degree in Accounting or Finance.
- CPA, CIA or other equivalent certification.

OCCUPATIONAL AND/OR PHYSICAL REQUIREMENTS:

- Strong analytical and problem solving skills. High attention to detail and a strong ability to meet deadlines in a timely manner.
- Works well both independently and in a team environment.
- Good interpersonal skills. Creates and maintains positive relationships within the organization.
- Ability to travel 20-35%; primarily domestic with some international travel a possibility.